

# SUNSMART POLICY



## Help for non-English speakers

If you need help to understand the information in this policy please contact Kingswood Primary School at [kingswood.ps@education.vic.gov.au](mailto:kingswood.ps@education.vic.gov.au)

## PURPOSE

The purpose of this policy is to encourage behaviours at Kingswood Primary School to minimise the risk of skin and eye damage and skin cancer. This policy is to be read as part of our Uniform Policy.

This policy provides guidelines to:

- support staff and students to use a combination of sun protection measures when UV index levels are 3 or above (generally mid-August – end of April)
- ensure that there are outdoor environments that provide adequate shade for students and staff
- ensure students are encouraged and supported to develop independent sun protection skills to help them to be responsible for their own protection
- support our school's strategies to meet its duty of care and occupational health and safety obligations to minimise harmful UV exposure and associated harm for students and staff.

## SCOPE

This policy applies to all school activities, including camps and excursions. It is applicable to all students and staff.

## POLICY

Excessive exposure to the sun's ultraviolet (UV) radiation can cause health problems including sunburn, damage to skin and eyes, and an increased risk of skin cancer.

UV radiation:

- cannot be seen or felt
- can be reflected off surfaces such as buildings, asphalt, concrete, water, sand and snow
- can pass through light clouds
- varies in intensity across the year (highest in Victoria from mid-August – end of April)
- peaks during school hours

Sun safety is a shared responsibility and staff, parents and students are encouraged to implement a combination of sun protection measures whenever UV levels reach 3 and above (typically from mid-August to the end of April in Victoria). Information about the daily local sun protection times is available via the free SunSmart app, or at [sunsmart.com.au](http://sunsmart.com.au) or [bom.gov.au](http://bom.gov.au).

Kingswood Primary School has the following measures in place to help reduce the risk of excessive UV sun exposure for staff and students.

## SHADE

Kingswood Primary School will provide sufficient options for shelter and trees to provide shade on school grounds, particularly in places such as:

- Shade sail areas
- Permanent undercover areas
- Junior/Middle Playground
- The canteen area

When building work or grounds maintenance is conducted at Kingswood Primary School that may impact on the level of shading available to staff and students, a review of the shaded areas available will be conducted and further shading installed as appropriate.

## SUN PROTECTIVE UNIFORM/CLOTHING

Kingswood Primary School recommends that from August to the end of April students come to school wearing sun-protective clothing such as:

- loose, cool, closely-woven fabric
- shirts with a collar and/or high necklines
- tops with elbow length or long sleeves

From August 1<sup>st</sup> to 30<sup>th</sup> April, all students **must** wear a sun protective hat that shades the face, neck and ears for all outdoor activities. Hats may also be worn for all outdoor activities outside of the August to April time period, by parent or student choice.

Students are required to wear a school hat or another hat style that protects the face, neck and ears when outdoors. For Kingswood Primary School students, this is a broad-brimmed hat. Students who are not wearing a hat will be asked to play in the undercover area between Units B and D. Staff will also act as role models by wearing broad-brimmed hats when outside.

## SUNSCREEN

Kingswood Primary School encourages all staff and students to apply SPF30 (or higher) broad-spectrum, water-resistant sunscreen daily whenever UV levels reach 3 and above at school, camps and excursions. Sunscreen should be applied at least 20 minutes before going outdoors and reapplied every two hours according to [manufacturer's instructions](#).

At Kingswood Primary School students are welcome to attend sick bay to access sunscreen. Staff and students who may suffer from allergic reactions from certain types of sunscreen are encouraged to contact their classroom teacher to make them aware of this.

Staff and families should role model SunSmart behaviour and are encouraged to apply SPF30 (or higher) broad-spectrum, water-resistant sunscreen when outside.

## CURRICULUM

Students at our school are encouraged to make healthy choices and are supported to understand the benefits and risks of sun exposure.

Staff are encouraged to access resources, tools, and professional learning to enhance their knowledge and capacity to promote sun smart behaviour across the school community.

## ENGAGING STUDENTS, STAFF AND FAMILIES

SunSmart behaviour is regularly reinforced and promoted to the whole school community through the school website, Compass, the school newsletter and school assemblies, and during student and teacher activities.

Families and staff are provided with information, ideas and practical strategies to support UV safety at school and at home. Kingswood Primary School may provide families and staff with information through the school website, school newsletter, school assemblies and Compass.

## COMMUNICATION

This policy will be communicated to our school community in the following ways:

- Available publicly on our school's website (or insert other online parent/carer/student communication method)
- Included in staff induction processes

## FURTHER INFORMATION AND RESOURCES

- School Policy Advisory Guide:
  - [Sun and UV Protection Policy](#)
  - [Duty of care](#)
- [SunSmart](#)

## POLICY REVIEW AND APPROVAL

Policy last reviewed	March 2022
Approved by	School Council, Student Learning and Wellbeing Sub Committee
Next scheduled review date	March 2026