



KINGSWOOD
PRIMARY SCHOOL
DINGLEY VILLAGE

FOUNDATION FOR SUCCESS

Report to Parents 2018

6.00pm March 25, 2019

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Thank you to our retiring School Council members: Dora Kambouris, Jen Linton and Susie Santilli. Your work, ideas and forward planning is helping to lay the foundations for success and make a positive difference to the lives of our students.

1.1 PRINCIPAL'S REPORT 2018

Kingswood experienced an extremely busy year in 2018. We saw the departure of our long-standing and visionary Principal, Rosemary Cosentino, the appointment of Aaron Cox as the new substantive principal, Kingswood receiving a visit from Mary Jean Gallagher (DET critical friend) to look at best practice, Kingswood was selected as a Professional Learning Community Link School for the whole South East Victoria Region. Finally, in term four we held our Review for our four-year School Strategic Plan 2015-2018 and developed a working party to revisit and update our values, vision and purpose statements.

Branding for Kingswood is essential as we communicate our vision to the broader community. Below are our new aligned statements to drive the Kingswood School Community forward for the foreseeable future:

Vision: A Leading Learning environment celebrated for inspiring young minds.

Purpose: We build the foundations for a full and successful life by nourishing curiosity and empowering each child

Values: **We are here for the students** - We create a learning experience that ignites life's potential.

Lead the way - We inspire others to dream, learn do and achieve more.

Thrive in a Team Culture - We encourage and develop both team and individual success.

A place to shine - We stimulate imagination and instill a love of learning.

Connected to community - We engage our local community in developing the whole child.

Kingswood Primary School had 617 students in 2018 at census day; this was an increase of 30 students when compared to 2017. The school enrolled 88 preps despite having many more wanting to attend. We strategically planned for four classes so that our numbers remain in the low six hundreds for future years.

Our predicted forward enrolments for the next seven years, is that, if we enrol 88 preps each year would see Kingswood maintain a healthy number of students of between 620-640. To accommodate 617 students in 2018, we had 26 classes. The long-term viability of the school is sound with Kingswood remaining the 'school of choice' in the Dingley Village area. Other demographic factors such as the development of Keysborough South Primary School will possibly have an impact on future enrolments from that locality.

At Kingswood we aim to create an enjoyable learning environment that is student-centered, safe, friendly and organised. Every year we take pride in improving our facilities. In 2018, we installed a new ramp to our administration building, a new rope play ground as determined by students and our last relocatable classroom. With the success of our third musical production, Peter Pan, we continue to run out of space for our costumes that grow after each production. We promptly completed many of the repairs associated with our October School Maintenance Plan. Additional brick edging was completed around the school to continue this rejuvenation project. Parents raised \$27,000 to install bubbler taps around the school to replace old drinking troughs. Despite

voluntary contributions to the building fund and ground's maintenance program being considerably lower than in past years we still managed to improve our facilities.



Furthermore, School Council approved the development of a School Master Plan. This document will form the basis for the school moving forward when dealing with educational and infrastructure requirements.

Kingswood hosted two successful conferences in 2018. Our Learners as Thinkers and STEAM conferences were again very popular with educators from across the state attracting more than 600 educators from across the state. Kingswood prides itself on offering world class professional development to staff and other educators. Three Kingswood staff members travelled to Boston to study at Harvard University's Project Zero and another travelled to Miami to present at the World Thinking conference.



Despite the year of intense change and rigor of assessment of the school by external sources Kingswood performed admirably. Student outcomes remained sound and form the foundation for further improvement in coming years.

Aaron Cox
Principal

1.2 SCHOOL COUNCIL PRESIDENT'S REPORT 2018

I would like to begin my 2018 report by acknowledging and thanking Janelle Campbell for nominating and taking the office of 2018 school council president. Unfortunately due to departmental rules Janelle was unable to hold the office, I would like to acknowledge her support and commitment to the Kingswood School Community and to School Council for the work that she was able to perform.

2018 was a year of significant change at Kingswood Primary School. In May we saw the departure of our Principal of 14 years Rosemary Cosentino. School Council chose to name the school hall the Cosentino Hall in Rosemary's honor in recognition of her service to the school community, but in particular to recognize and celebrate the achievements that she spearheaded in the performing arts at Kingswood. With Rosemary's departure, school council began one of the most important duties that a school council can perform, the selection of a new principal. The selection of a new principal is not taken lightly, nor is it a speedy process. In order to allow the Kingswood students, staff and community to transition smoothly to our new Principal we were mindful that the selection process be as efficient as possible and by August we were able to announce the appointment of our new Principal, Aaron Cox.

The results of Kingswood Primary School's three year strategic plan (2016-2018) were due for reporting at the end of 2018. Reporting of the plan involves extensive self and external evaluation, assessment and validation of teaching practices, data collection over the 3 years and processing of the collected data as well as input from teachers, parents and students. The results from all contributors were very positive and the Kingswood community should be proud of the dedication to learning shown by all staff, but most importantly by all students at Kingswood Primary School which was obvious throughout the entire process.

The commitment to continuous improvement at Kingswood Primary School was certainly very evident when the strategic plan for the next 3 years was developed, reviewed, finalized and approved by the end of 2018. This meant that Kingswood Primary School was ready to start the 2019 school year with a clear plan an effective delivery strategy in place, a full 3 months ahead of the due date.

The STEAM program at Kingswood Primary School continues to be a leader in its field. Just one of the examples of the effectiveness of Kingswood Primary School's STEM program came from an excursion by Kingswood Students. Students were given the opportunity to complete some STEAM activities, guided by their hosts. On their return to school the supervising teachers took great pride in explaining that the program the hosts had prepared had to be quickly redesigned because the skill level of the Kingswood students had been underestimated.

In September Kingswood put on another whole school production, this year was Peter Pan. As always the dedication and commitment of the staff and students involved in the production beings amazing results. It is a great source of personal pride that the last 3 Kingswood whole school production has featured inclusion students as principal cast. For the first time in Kingswood history students were asked to contribute to the design of production costumes. The student designs were on display alongside other works in October at the Kingswood art show. The show was well attended by the school community as well as both State and Federal politicians.

Two teams of Kingswood students competed at the Energy Breakthrough Challenge, in Maryborough. The teams attending the event spend many weeks learning the rules of the competition, how to control their vehicle as well as training for the endurance event.



2018 was the first time Kingswood students competed in the Victorian Primary Schools Basketball competition. Four teams participated, two teams became the 2018 champions, an amazing effort by everyone.

These programs run only due to the support and dedication of Kingswood staff, parents and community members. The majority of programs like these are not part of the paid duties of staff, they are run outside normal school hours and therefore require parent and community support for students to attend as well as staff, parents and community members to volunteer time and resources.

On behalf of school council I would like to thank all of the dedicated staff, coaches, parents, grandparents, and school community members that volunteer their time, many week after week to enable the students of Kingswood Primary School find their passion and place to shine through programs like these.

I would also like to congratulate each student that participated in the many special celebrations, events, showcases, programs and demonstrations that happened at Kingswood in 2018. I am certain that every single student found something in them that they didn't know was their before they dared to take a responsible risk and try something new and I hope that it inspires them to more new and wondrous experiences.

The graduating class of 2018 have all moved on to new experiences, but before they said their final goodbyes to Kingswood they participated in the traditional graduation ceremony. I was honored to speak to the graduating students on behalf of School Council and I hope that the handful of advice or 5 tips for the future will support the foundation for success that their time at Kingswood Primary School has given them.

Flowing from the 3 year review and transition to a new Principal team was a review of the school values. School Council and parent opinion was represented in the regeneration of the Kingswood school values. The aim of the review was to build on the values that Kingswood Staff and Students already embody, and to bring more student voice to the value statements. The newly designed student values include a shorter statement that is easier for younger students to remember and to connect with. If you have not already seen, or heard about the new Kingswood values I would encourage you to read them and perhaps ask your child what they mean to them, and how they can be put into actions.

One of the most important themes that reoccurred from the review and the value statement processes was the need for each student to feel that they are connected and have a voice at Kingswood Primary School. To me this is the embodiment of what being part of school council means. Being a member of School Council is being a conduit for every child to have their voice heard, not just that of your own child, the academically strong, the sporting talent, but each and every student.

2019 is going to be another exciting year at Kingswood, School Council and members of the Kingswood Community are working very hard to raise awareness of Kingswood Primary School with the #kingswoodprimarycounts campaign. The aim of this campaign is to place messages of congratulations and positive comments where politicians have actively supported building improvements and funding towards school improvements. By raising awareness in a positive light we hope to put Kingswood Primary School on the list for building project funding. So far the feedback has been positive and we believe our voice is being heard, but we cannot afford to let it go silent, please continue the support for your child #kingswoodprimarycounts

I would like to thank all of the retiring School Council members Monique Driscoll (DET Member), Timothy Blamires (DET Member), Janelle Campbell (Parent Member), Susie Santilli (Parent Club), Jen Linton (Parent Member). I would also like to wish Dora Kambouris our very best wishes on her retirement from School Council. Dora has served on School Council as a Community Member for a number of years and her enthusiasm and energy at our meetings will be sorely missed. Whilst Dora is retiring from council we are very pleased that she will continue to support the school, a special gratitude assembly will be held for Dora on the 5th April.

A very warm welcome to new School Council members Tracy Skiba, Katie Airey, Victoria Lemmer, Daniel Feldman, Jaime Pi and David Cugley. If you would like to participate in the decisions that drive Kingswood you do not have to be a member of school council to do so. I would encourage anyone interested to participate in any of the subcommittees or focus groups that are run regularly or as needed during the year. There is no student age requirement for participation, parents are welcome from prep to grade 6. Subcommittee meetings are held monthly, meeting times are updated yearly to accommodate the member's availability, and most meetings run close to or under an hour. Subcommittees are formed for Finance, Strategic Development & Planning, Environment and Facilities and Well Being. Focus group expressions of interest are placed onto Compass as they are needed, times and subjects vary. Please email the school directly or myself Evans.Helen.H2@edumail.vic.gov.au for more information.

Helen Evans
School Council President

1.3 FINANCE SUB-COMMITTEE REPORT 2018

COMMITTEE MEMBERS:

Melissa Du – School Council Treasurer

Aaron Cox - Principal

Patrick Halpin – DET Representative / Assistant Principal

Dorit Patterson - School Council Representative

Catherine Palmer - Business Manager

The Finance Sub-Committee met 8 times throughout 2018 to ensure that the governance and financial controls required by School Council and the Department of Education and Training were in place and that good financial practices were being exercised. During each meeting, the sub-committee reviewed and evaluated the financial statements as well as the school's approach to policy assessment and development. We revised and updated the following policies in line with financial regulations: Investments, Electronic Banking, Cash Handling, Purchasing Card, Electronic Banking, Outside School Hours Care and Parent Payment Policies.

Overall, the financial result for 2018 was an operating surplus of \$163,793. This was due in part to receiving some additional funding from the DET along with certain budgeted revenue items such as fundraising activities, donations, voluntary contributions and facility hire achieving a higher result than anticipated. Expenses came in at 92% of the budgeted amount, which is a result of setting realistic and affordable budget goals and careful monitoring of expenditure.

The major expense categories for 2018 were property services (\$187k), equipment and maintenance (184k) and capital expenditure (116K). These are essential in maintaining the physical assets of the school, which attract and retain excellent staff and teachers. Therefore, delivering excellent education to all Kingswood students.

2018 saw the introduction of a fundraising levy of \$100 per family, which replaced all previous fundraising activities. This resulted in approximately \$26,000 of funds being raised for the school. This money was spent on the installation of drinking fountains, which were placed around the school in various locations that previously did not have drinking water available.

School based profit making programs contributed an additional \$78,000 to the schools revenue. The STEAM and Thinking conferences generated \$25,000 profit; schools trading operations generated a combined profit of \$5,500 and facility hire raised \$47,500.

These profit-making programs allow us to continue to provide the students with opportunities to grow and explore their interests as well as evolving the school for the future. In turn this makes Kingswood a unique learning environment where current and new families can benefit.

Overall Kingswood is financially well managed and in a good financial position. I would like to thank the Finance Sub-Committee members for their support, time and assistance during 2018.

Catherine Palmer
Finance Committee Convener

1.3 CURRICULUM SUB-COMMITTEE REPORT 2018

Committee Members:

Aaron Cox - Principal

Patrick Halpin –Assistant Principal

Luke Bennet – Acting Assistant Principal

Michael Wall - Instructional Leader

Verity Sheppard - Instructional Leader

Sharron Cramer - Instructional Leader

Bree Morgan - Instructional Leader

Curriculum Leaders on rotation also attended the meetings:

Karen Dissegna - Literacy Leader

Sarah Rohan - Literacy Leader

Megan Franklyn - Mathematics Leader

Julia Clemente - Mathematics Leader

The work of the Curriculum Subcommittee in 2018 focused mainly on the school review, which was finalised in Term 4. This involved reviewing the work that had been done to achieve our curriculum-based goals over the previous four years (2015 – 2018). We were also guided by the Annual Implementation Plan goal to build teacher capacity to evaluate and assess students' writing to inform teaching and learning. All meetings included a professional development element for members.

In Term 2, the Literacy Leaders, Instructional Leaders and teachers from the senior Professional Learning Communities (PLCs) attended a 2 day workshop with Misty Adoniou on writing. This led to teams trialling her approach (Scaffolding Literacy) across the school. The PD was followed by a third day in Term 4 and specialists also attended a day to learn how they can incorporate the teaching of reading into their lessons by introducing subject-specific vocabulary. Misty will present two further professional development sessions to all of the teaching staff and integration aides in 2019.

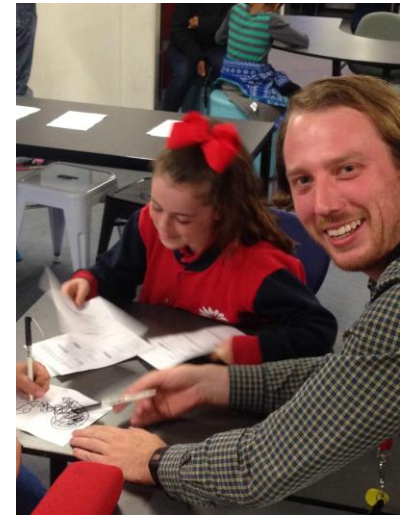
Teams introduced Case Management in 2018 as a way to ensure that all student learning is aimed at their own point of need. This involves a 10 minute intensive discussion about one particular student with a plan for the next steps being drawn up. All teachers benefit from this process as it raises strategies and approaches that they may not have thought of before and, while the conversation is based on one student, the strategies discussed can be used with other similar students across the year level. In spite of this work, the student focus groups reported that their work in class is generally 'too easy' or 'just right'. This has highlighted the need for teachers to challenge the students during class and will be an area of focus for 2019.

The work on Inquiry Change Challenges continued with each team choosing their own areas on which to work each term.

Our school Literacy Leaders attended training in Bastow Institute of Education and one of the classroom teachers, Monique Driscoll, attended the same training at a network level. The Kingston network of schools have been working on developing a consistent approach to moderation student writing and Kingswood contributed by submitted a piece of writing by every student based on the same prompt (The Suitcase).

Aaron Cox, Patrick Halpin and Sharron Cramer attended Harvard Graduate School of Education's Project Zero Classroom summer course in July and developed an action plan to strengthen the culture of thinking in Kingswood. Work in this area is ongoing, with Sharron Cramer being appointed as Thinking Coordinator for 2019.

The Subcommittee were responsible for organising our Open Night, which focused on the Learner Profile that was developed in 2017. There are 7 dispositions that the students are expected to demonstrate – persistence, resilience, independence, creativity, knowledgeable, engagement and reflection. Students and families were invited to visit every year level across the school to practise each of these dispositions and collected stamps along the way.



Policies reviewed by the subcommittee over the year were:

- Home Learning
- Assessment and Reporting

Patrick Halpin
Curriculum Committee Convener

1.4 FACILITIES SUB-COMMITTEE REPORT 2018

COMMITTEE MEMBERS:

Aaron Cox - Principal

Patrick Halpin – DET Representative / Assistant Principal

Michael Wall – KPS Teacher Representative

Steve Woolfe – KPS Teacher Representative

Steven Burke – Parent Representative

Jen Linton – School Council Representative

Glenys Elliott – Parent Representative

The Environment & Facilities Committee continued its challenge to oversee the ongoing development and maintenance of Kingswood's buildings and grounds throughout 2018. A highlight of this year has been the refurbishment of the Library.

Special thanks to Liz Scott our garden specialist for her continued work throughout the year to continue upkeep of the Stephanie Alexander Kitchen Garden Program (SAKGP) and gardens around the school. We also thank Bill Hogervorst who is employed every week to attend to minor projects and general maintenance and upkeep. Special thanks to Steve Woolfe and Marina Kalinikos for their continued work with occupational health and safety aspects of the school.



The Environment & Facilities Subcommittee undertook the following improvements in 2018

- Renovations to Library in Unit A
- Shipping Container behind the hall has been re fitted with shelving to allow for better storage of sports equipment. Many thanks to Steven Burke coordinating this work.
- Entrance to Unit A refurbished and a ramp installed to allow wheelchair access
- Department funded ramps installed to allow better access to Units F and L
- Concrete laid behind Units F and H school trailer stored here and proper drainage

Many thanks to all the committee members for their continued support and hard work throughout the 2018 school year.

Michael Wall

Facilities Convener

1.5 SD&E SUB-COMMITTEE REPORT 2018

COMMITTEE MEMBERS:

Bryan Elliott – School Council Vice President

Aaron Cox - Principal

Patrick Halpin – DET Representative / Vice Principal

Luke Bennett - Acting Vice-Principal

Helen Evans - School Council President

Tim Blamires - DET Representative / Teacher

Dora Kambouris – School Council Community Member

The role of the Strategic Development and Engagement Sub Committee is to assist and lead discussions on the future strategic directions of the school, and most importantly, to ensure these directions align with the primary purpose of the school – “to create a positive difference for each student by providing an engaging, innovative and caring learning environment”.

This purpose was first set in 2012, and is still relevant today, however, to be successful in achieving this purpose, the school needs to continually develop and evolve, and also have a highly engaged positive school community. This subcommittee has the exciting challenge of leading these important objectives.

2018 saw a change in the make-up of the sub-committee – and a sincere thank you should be recorded to Russell Keys and Simon Lees for their years of service on this sub-committee and School Council and of course to our immediate past Principal Rosemary Cosentino. They worked tirelessly to lay strong foundations upon which future successes for Kingswood Primary School will be built.

Strategic Planning

2018 has been an exciting year for Kingswood Primary School. In relation to continuing to adapt to changing conditions to ensure the best focus for student learning is brought to bear 2018 saw an increased focus on reading. Apart from the need to recruit a new Principal and ultimately an Assistant Principal, opportunities were made available to other staff for personal growth and development through acting roles.

An early focus for the sub-committee was to explore ways to harness the opportunities presented by the fact that both State and Federal elections were likely to occur over the late 2018 early 2019 timeframe for the strategic benefit of Kingswood Primary School. The #kingswoodprimarycounts parent-lead campaign provided the opportunity for the leadership team to engage with local candidates to discuss how to maximize funding approaches which should assist the school to grow to meet future challenges in a dynamic and forward leaning manner.

2018 was also a review year for the school, with a detailed self-assessment followed by thorough externally-lead review of school objectives and outcomes across all facets including student learning focusses and professional development of staff.

Major Projects

Throughout the year (2018), the School Council nominated a number of key focus areas that the Council could drive to ensure that the school continues to progress and develop. These key focus areas include:

- Building Community Engagement and school support

- Enhancement to the library space
- Involving the school community and our neighbours in our decisions
- Increasing social connectivity – led by the Parent Club.

Building Community Engagement

In early 2018 (term 1), the Strategic Development and Engagement Sub-Committee formed a special working group to lead the development of a Community Engagement Strategy that aims to foster greater levels of support to be directed towards Kingswood Primary School – the hashtag campaign.

The working group consulted with the leadership team to identify critical areas for improvement around the school across a range of levels. The working group also identified options for a hashtag and a model of parent involvement in lending positive support to education related initiatives through social media while applying the hashtag to draw awareness of Kingswood Primary School – which served as a very useful tool to create opportunities for discussions with local candidates at both the State and federal levels which will shape our strategic approach to funding requests for school improvements for several years to come.

Special thanks to Victoria Lemmer and Bianca Tondo for being involved in the working group.

Library Enhancement

A highlight of 2018 would have to be the implementation of a strategic decision to enhance the Kingswood Primary School library space by replacing the library wall that forms the entrance hall to the administration block with glass. The result is a more welcoming and inviting library space that draws students, staff and visitor attention alike. This aligns perfectly with an increased student-learning focus on reading.

Meet the Principal / Q&A sessions

Over the period of the year, Meet the Principal sessions were run each term, and continued to address various concerns and issues raised by the school community. Engagement throughout these meetings again included Facebook Livestream, which enabled parents that could not attend in person to participate online. These nights provided a platform for the school to communicate decisions with transparency and to provide an outline of the roadmap for the school. The sessions also provide an opportunity for parents to raise any concerns or issues they might have in an open forum.

Thank you to Russell Keys, Simon Lees, Rosemary Cosentino, Aaron Cox, Patrick Halpin, Janelle Campbell, Luke Bennett, Jen Linton, Helen Evans, Tim Blamires and Dora Kambouris for all your work and input throughout 2018.

Bryan Elliott
Strategic Development and Engagement Convener

1.6 STUDENT WELL-BEING SUB-COMMITTEE REPORT 2018

COMMITTEE MEMBERS:

Monique Driscoll – Convener and School Council Teacher Representative

Patrick Halpin - Assistant Principal

Erin Hamilton – Teacher Representative

Ryan Nugent – Teacher Representative

Sophie Allan - School Council Parent Representative

Sally Carroll - School Council Parent Representative

Susie Santilli - School Council Parent Representative

Amie Bishop - Parent Representative

Victoria Lemmer - Parent Representative

The Wellbeing Sub Committee Goals for 2018 were:

- To review policies relating to wellbeing
- To improve the wellbeing of students by providing opportunities for them to engage in activities aimed at enhancing their physical or mental wellbeing
- A trial of whole school Mindfulness

Last year we formed our Special Celebrations Working Party, whose job it was to organise and run events to mark cultural diversity. Events such as Refugee Week,

Reconciliation Week, Diwali and the Moon Festival were discussed and a group of parents worked alongside Patrick to organise activities for the students at lunch time and assembly presentations to promote the celebration.

Shake and wake was introduced on Wednesday mornings to build enthusiasm and a sense of community through structured dances and to help students prepare their brains for learning in the middle of the week. This was promoted through weekly lunchtime dance practice where students learnt the moves to a range of songs.

Katie Bennett and Ryan Nugent completed the Peaceful Kids Mindfulness Training. This training aimed to build awareness on what mindfulness is and how to develop mindfulness techniques with children. Wellbeing subcommittee members were given professional learning to teach parents about mindfulness and teachers across the school. Weekly mindfulness exercise cards were implemented across the school.

Outdoor Classroom Day was celebrated on the 1st of November at Kingswood. Teachers took students outside for part of the day to engage in learning activities in our outdoor learning spaces to promote active health and wellbeing.

The policies we reviewed were:

- Headlice
- Inclement weather
- Attendance
- Safety and Welfare with External Providers
- Inclusion and diversity

Monique O'Neil Driscoll

Well-Being Committee Convener

1.7 PARENT CLUB REPORT 2018

Fundraising Levy

One of the highlights of 2018 was the introduction of the voluntary Fundraising Levy. Previous Parent Club fundraising has helped fund projects around the school such as play equipment, the bike shed and running track. In 2018 a fundraising levy of \$100 per family was introduced to replace a myriad of fundraising activities spread across the year. This meant that the Parent Club could focus on social and community events rather than fundraising and helped us remove the pressure on a small number of volunteers. The fundraising levy raised was used to replace the old water troughs with 4 water fountains around the school.



Mother's Day and Father's Day

Every year Parent Club is responsible for organising a market stall as well as a breakfast for Mother's Day and Father's Day. All gifts are \$5 and students are given the opportunity to select their own. This year's breakfasts were made extra special with performances by the choir and a selfie frame, which proved to be very popular. Running these events would not be possible without the help of our wonderful parent helpers. Tracey Lees in particular has been responsible for organising the stalls over the last 2 years and has done a phenomenal job.



Drinks on the Green

Drinks on the Green was organised to allow parents to have the opportunity to meet the Principals and teachers in a relaxed setting. Food and beverages were provided, and parents and staff mingled for a couple of hours. It was a lovely way to kick off the school year.



Rosemary Cosentino's Farewell

We were devastated to see Rosemary leave and we wanted to thank her on behalf of Kingswood parents. A video clip of students singing the Kingswood school song was collated and aired at a very emotional school assembly. Parent Club also presented her with a bonsai to remember us by. Parents were able to then say their personal goodbyes to her at a drinks and nibbles farewell session.



Disco

In 2017, Parent Club was forced to move the disco from an after school event to a lunchtime event. This proved to be a success and so in 2018, the Christmas themed school disco was run at lunchtime over two days. As we no longer had to fundraise, we were also able to significantly reduce the cost to students.



Facebook Pages

In 2018, Parent Club set up closed Facebook pages for every year level. This was to allow parents to be able to connect and discuss school related events with one another. It also allowed us to contact them easily when required. Parents are expected to identify themselves and their children at Kingswood so that we can ensure that only current parents are on the page. Parent Club currently monitors the following Facebook pages: Parent Club page, individual year level pages and the second hand uniforms page.

Parent Club holds meetings once a month and we alternate between morning meetings and evening ones so that more parents can attend. In our meetings, various working parties are set up for the different activities – this way we are able to share the work load. Meetings for working parties are held on different days, so parents who are unavailable on our regular meeting days may still be able to contribute.

This year we had 3 Presidents due to the uncertainty surrounding the Fundraising Levy. We worked well together as a team and were well supported by the rest of the Parent Club Committee consisting of our Vice President Dorit Patterson, Secretary Glenys Elliott, our joint treasurers Tracey Lees and Nadeesha Hendavitharana as well as our Community member on school council this year Susie Santilli. Special mention goes to the superstars in the office who have always been willing to help: Catherine Palmer, Stacey Galloway and Jo Howells.

Melanie Inglis, Jodie Daniel and Shathani Chandrasegran

Parent Club Co-Presidents

2.0 TRADING OPERATIONS PROFIT AND LOSS

KINGSWOOD PRIMARY SCHOOL

Canteen Trading

Profit and Loss Statement for the period

01/01/2018 - 31/12/2018

		(Total)
Revenue:	\$	\$
Canteen takings	69,362.62	
Other Revenue	-	69,362.62
		<hr/>
Less Cost of Goods Sold		
Stocktake at Start of Period	1,077.52	
Trading Operations Payments	35,025.25	
	<hr/>	
	36,102.77	
Less Stocktake at End of Period	\$ 1,515.00	34,587.77
		<hr/>
Gross Profit		\$ 34,774.85
Less Operating Expenditure		
Staff Salaries	29,886.60	
Superannuation	2,839.24	
Oven	1,027.55	
Affiliations	206.09	
		33,959.48
		<hr/>
Net Profit/Loss		\$ 815.37
		<hr/> <hr/>

KINGSWOOD PRIMARY SCHOOL
Uniform Trading
Profit and Loss Statement for the period
01/01/2018 - 31/12/2018

	(Subtotal)	(Total)
Revenue:	\$	\$
Trading Operations	58,929.56	
Other Revenue		<u>58,929.56</u>
 Less Cost of Goods Sold		
Stocktake at Start of Period	20,419.21	
Trading Operations Payments	<u>56,626.17</u>	
	77,045.38	
Less Stocktake at End of Period	<u>22,935.47</u>	<u>54,109.91</u>
Gross Profit		4,819.65
 Less Operating Expenditure		
Staff Salaries		
Superannuation		
Other Admin Expenses		<u>-</u>
Net Profit/Loss		<u><u>\$ 4,819.65</u></u>